



How to Use TeleCraft with Any Analog Phone Quick Guide

Version 1.2

Note: This Quick Guide is provided for your convenience only.
GCT Tech Support does NOT support these phones.

Using Your Analog Phone with TeleCraft	
Get an outside line	Dial 9
Answer a ringing line	Pick up the ringing phone
Put call on hold	Press FLASH
Retrieve from hold	Press FLASH
Call pickup	Dial *7
Hands free call	Dial * <ext>
Call park	FLASH * 4
Park pick up	81, 82, 83, 84, 85, or 86
Direct call transfer	FLASH <ext> Consult the User's Manual for additional information regarding blind and supervised transfers.
Call transfer to voice mail	FLASH 180 * <ext>
Public announce	199
TC-6000 announce	198
Conference call (adding internal party)	FLASH <ext> FLASH
Conference call (adding external party)	FLASH 9 <external number> FLASH
Record this conversation	FLASH 183
Log into your voice mail	Press * 8
Log into a hunt-group voice mail	Press 180 * <hunt number> *